

Policy & Resources Scrutiny Report
Budget Monitoring as at 31st December 2021 - Detail Monitoring

Division	Working Budget				Forecasted				Dec 2021 Forecasted Variance for Year £'000	Notes	Oct 2021 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Chief Executive											
Chief Executive-Chief Officer	237	0	-260	-24	208	0	-260	-52	-28	Savings on supplies & services	-30
Chief Executive Business Support Unit	610	0	-585	25	468	-6	-585	-123	-148	3 vacant posts not filling this financial year & a staff member on maternity leave, £30k savings on supplies & services	-151
Chief Executive Total	846	0	-845	2	676	-6	-845	-175	-177		-181
People Management											
TIC Team	233	-60	-221	-47	247	-61	-221	-35	12	1 x employee regraded with no funding	13
Agile Working Project	0	0	0	0	64	-64	0	0	0		0
SCWDP	675	-417	1	259	676	-417	1	259	0		-0
Practice Placements	67	-67	0	-0	72	-72	0	-0	-0		-0
Health & Social Care Induction Training Pilot	0	0	0	0	75	-75	0	-0	-0		-0
Business & Projects Support	262	0	-275	-14	223	0	-275	-53	-39	Savings on supplies & services	-32
Payroll	634	-357	-285	-8	632	-356	-285	-10	-1		6
People Services – HR	1,073	-268	-786	19	1,080	-267	-786	28	9		7
Employee Well-being	775	-350	-423	2	786	-333	-423	29	27	Shortfall on budgeted external SLA income. Referrals have reduced from pre COVID19 levels.	62
Organisational Development	522	-39	-498	-15	529	-10	-498	21	36	Training efficiency target not currently being met.	29
Employee Services – HR/Payroll Support	134	0	-132	2	158	0	-132	27	24	£16k graduate not funded, 2 x employees regraded with no funding £8k.	32
School Staff Absence Scheme	0	0	0	0	486	-486	0	0	0		0
DBS Checks	124	0	0	124	84	-3	0	81	-43	Review of DBS checks process & budget to be undertaken	-43
People Management Total	4,499	-1,558	-2,619	322	5,111	-2,144	-2,619	348	26		74
ICT & Corporate Policy											
Information Technology	5,139	-899	-3,841	399	5,066	-826	-3,841	399	-0		0
Welsh Language	120	-11	-153	-44	108	-11	-153	-56	-12	£7k due to period of unpaid leave taken. £5k underspend on Supplies and Services	-7
Chief Executive-Policy	687	-31	-786	-130	583	-29	-786	-232	-102	3 Vacant posts for most of the year whilst team review was being completed. Restructure now complete resulting in vacant posts going out to advert imminently.	-91
Public Services Board	5	0	0	6	5	-0	0	6	0		-0
Armed Forces Covenant Scheme	0	0	0	0	87	-85	0	2	2		0
Armed Forces and Remembrance	5	0	0	5	3	0	0	3	-3		-1
Total ICT & Corporate Policy	5,956	-940	-4,780	235	5,853	-951	-4,780	121	-114		-99
Admin and Law											
Democratic Services	1,886	-276	2,372	3,982	1,785	-318	2,372	3,838	-143	Underspend on Members pay £65k & travelling costs £43k, along with an additional £27k of income for work undertaken for the HRA. £7k underspend on supplies and services	-128
Democratic Services - Support	506	0	-494	12	448	-35	-494	-82	-94	Additional income for work undertaken for the Wales pension partnership (£21k), ERW (£7k) & PCC (£7k); Posts vacant for part of year, expecting to be filled from Mar. There are also savings on supplies & services.	-87

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Corporate Management	0	0	296	296	0	0	296	296	0		0
Civic Ceremonial	24	0	21	45	20	0	21	41	-4		-0
Land Charges	136	-305	20	-150	91	-275	20	-164	-14	Savings on supplies & services	-20
Police and Crime Commissioner	0	0	0	0	72	-72	0	0	0		0
Legal Services	1,898	-267	-1,511	120	1,890	-259	-1,511	120	0		-33
Central Mailing	45	0	1	45	28	-3	1	26	-20	Saving on franking machine leasing costs.	-20
Admin and Law Total	4,495	-849	703	4,349	4,334	-963	703	4,074	-274		-288
Marketing & Media											
Marketing and Media	373	-167	-213	-7	496	-122	-213	161	168	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements	178
Translation	566	-52	-502	13	456	-52	-502	-98	-110	Vacant post pending divisional realignment & number of staff members working reduced hours, savings on supplies & services	-102
Customer Services Centres	1,141	-353	-762	26	911	-353	-762	-205	-231	10 vacant posts during the year, six estimated to be filled before year end. Difficulty in filling posts currently.	-205
Yr Hwb, Rhydaman a Llanelli	191	-94	8	106	78	-53	8	34	-72	3 vacant posts pending divisional realignment offset partly by less income, due to decreased demand for desk rental space	-73
Marketing Tourism Development	370	0	18	388	407	-84	18	341	-47	Marketing & Media costs to boost the visitor economy reimbursed by WG.	0
Visitor Information	61	-5	18	74	61	-5	18	74	0		-0
Events	49	-26	2	25	46	-27	2	20	-5		-0
Total Marketing & Media	2,751	-696	-1,430	625	2,454	-696	-1,430	328	-297		-201
Statutory Services											
Elections-County Council	9	0	129	138	9	0	129	138	0		-6
Elections-Community Council	0	0	0	0	10	-10	0	0	0		-0
Elections-European	0	0	0	0	293	-293	0	-0	-0		0
Elections-Welsh Government	0	0	0	0	150	-150	0	0	0		0
Registration Of Electors	170	-2	243	410	200	-33	243	410	0		-12
Registrars	441	-307	192	326	521	-435	192	278	-48	Additional income being generated compared to budget.	-32
Coroners	372	0	8	380	353	0	8	361	-19	Following the appointment of medical examiners by the NHS, fewer cases are being referred to the Coroner leading to less direct and indirect costs. This is partly offset by additional costs as a result of a jury inquest during the year.	-15
Electoral Services - Staff	294	0	-291	3	217	0	-291	-74	-77	2 Vacant posts pending divisional realignment	-56
Statutory Services Total	1,286	-310	281	1,258	1,753	-920	281	1,114	-144		-121
Regeneration & Property											
Regeneration Management	295	0	38	333	292	0	38	330	-3		-2
Parry Thomas Centre	32	-32	11	11	34	-34	11	11	-0		0
Betws wind farm community fund	87	-87	1	1	86	-87	1	1	-0		-0
Welfare Rights & Citizen's Advice	166	0	2	168	167	0	2	168	0		0

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Llanelli Coast Joint Venture	150	-150	5	5	150	-150	5	5	-0		-0
The Beacon	154	-141	50	64	175	-161	50	65	0		0
Business Grants	0	0	0	0	14	-14	0	-0	-0		0
Support Programme	0	0	0	0	13	-13	0	-0	-0		0
BREXIT	0	0	0	0	48	-48	0	0	0		0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	389	0	7,988	8,377	389	0	7,988	8,377	0		0
Econ Dev-Llanelli, C Hands, Coastal,Business, Inf & Ent	452	0	89	541	452	0	89	541	-0		-0
Community Development and External Funding	521	0	89	610	541	-20	89	610	-0		-0
Coronavirus	0	0	0	0	5	-5	0	0	0		0
Food Hubs & Banks - Covid 19	0	0	0	0	81	-81	0	-0	-0		0
Kickstart DWP Employment Scheme	0	0	0	0	574	-574	0	-0	-0		0
Cockle Harvesters	0	0	0	0	70	-70	0	0	0		0
Wellness	25	0	19	44	25	0	19	44	-0		0
City Deal	0	0	24	24	0	0	24	24	0		0
Property	1,156	-88	-1,251	-183	1,048	-11	-1,251	-213	-30	Vacant posts estimated to be filled in March, this partially offsets a shortfall in external income generated.	-35
Commercial Properties	33	-594	537	-25	85	-781	537	-159	-134	General loss of income due to properties becoming vacant and no immediate prospect of re-letting. This has been partially offset by COVID19 income claim for losses attributable to COVID19. This trend has been offset by additional rental income of £270k in the current year, following a retrospective rent review in line with the lease terms.	133
Provision Markets	596	-660	373	309	579	-550	373	402	93	General downturn in demand for stalls & consequent reduction in achievable rents. Partially offset by COVID19 income claim from WG for losses specifically attributable to COVID19.	115
Asset Transfers	0	0	0	0	1	-1	0	0	0		-0
Operational Depots	337	0	-324	13	313	-0	-324	-11	-24	Modest underspends on premises and supplies and services costs in most of our depots creating a cumulative £24k underspend overall.	5
Administrative Buildings	3,324	-777	-3,129	-582	3,355	-808	-3,129	-581	0		-76
Industrial Premises	485	-1,482	899	-98	498	-1,571	899	-173	-76	Occupancy levels are still high despite the pandemic	-67
County Farms	76	-342	425	158	73	-310	425	187	29	Market forces dictate rent/ lease achievable.	24
Livestock Markets	61	-213	3	-149	44	-38	3	10	159	Majority of overspend relates to Nant Y Ci. No rental income for 24 months for Nant Y Ci as per the terms of the new agreement. Additional premises maintenance costs to obtain animal health and farm assurance licences.	171
Externally Funded Schemes	5,402	-5,398	323	326	4,291	-4,287	323	326	-0		-0
Regeneration & Property Total	13,741	-9,963	6,173	9,950	13,403	-9,611	6,173	9,964	14		268

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Financial Services											
Corporate Services Management Team	489	-129	-422	-62	532	-180	-422	-70	-9		2
Accountancy	1,801	-467	-1,253	81	1,742	-464	-1,253	25	-56	£56k part year net vacancies, due to be filled during the year.	-10
Treasury and Pension Investment Section	265	-195	-70	0	231	-212	-70	-51	-51	£31k part year vacancies, due to be filled during the year. £20k external SLA income from the WPP and other smaller underspends	-54
Grants and Technical	343	-111	-218	14	284	-56	-218	10	-4		8
Payroll Control	91	0	-88	3	94	0	-88	6	3		3
Payments	557	-77	-457	23	491	-75	-457	-41	-64	£49k part year vacancies, due to be filled during the year. £15k savings on supplies and services	-55
Pensions	1,423	-1,360	-58	6	1,270	-1,206	-58	6	0		-0
Audit Fees	322	-93	4	233	281	-93	4	192	-42	A proportion of audit fees are chargeable directly to grants	-42
Bank Charges	68	0	1	69	46	0	1	47	-22	Charges reduced since introduction of new contract	-11
Wales Pension Partnership	84	-84	0	0	65	-65	0	-0	-0		0
Miscellaneous Services	8,177	-122	1,705	9,760	7,752	-65	1,705	9,392	-368	£354k underspend on pre LGR pension costs, £14k underspend on Treasury Management costs	-359
Financial Services Total	13,621	-2,637	-856	10,128	12,788	-2,417	-856	9,515	-613		-517
Revenues & Financial Compliance											
Procurement	611	-35	-551	26	522	-35	-551	-64	-90	£90k part year vacancies, due to be filled during the year. All posts now been recruited into.	-79
Audit	487	-19	-463	5	421	-35	-463	-78	-82	£46k part year net vacancies, £20k saving on supplies and services along with £16k additional income over budget from SLA income	-70
Risk Management	152	-0	-149	2	144	-0	-149	-5	-7		4
Business Support Unit	142	0	-81	61	105	0	-81	24	-37	£32k part year vacancy, now been recruited into. £5k savings on supplies and services	-34
Corporate Services Training	60	0	-59	1	19	-0	-59	-40	-41	Low uptake of training courses during year	-25
Local Taxation	945	-763	528	709	956	-776	528	708	-1		0
Council Tax Reduction Scheme	16,828	0	78	16,906	17,200	0	78	17,278	372	Increased demand since COVID19. WG contribution received for the shortfall in 2020/21, but no confirmation to date whether that will be replicated in 2021/22. Estimated payments due less than anticipated in October.	572
Rent Allowances	41,323	-41,540	1,495	1,278	40,961	-41,374	1,495	1,083	-196	Predicted underspend based on anticipated payments due, anticipated reimbursement from DWP and recovery of overpayments. This areas fluctuates greatly as demand is constantly changing.	-294
Rates Relief	328	0	5	333	190	0	5	195	-138	Low take-up anticipated in 2021/22	-133

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Housing Benefits Admin	1,684	-752	-877	55	1,336	-703	-877	-244	-299	A number of posts have been vacant during the year to date. Some of these will now not be filled until the new financial year. A large number of staff members are also currently on lower points of the salary scale but budgeted at the top of scale. This amounts to a saving of £378k. A £14k saving on supplies and services costs is also anticipated. This is offset by the ongoing annual reduction in admin grant received from DWP.	-316
Revenues	943	-136	-755	52	939	-132	-755	52	-0		0
Revenues & Financial Compliance Total	63,504	-43,246	-830	19,428	62,794	-43,055	-830	18,909	-519		-375
TOTAL FOR POLICY & RESOURCES	110,699	-60,199	-4,203	46,296	109,166	-60,764	-4,203	44,200	-2,097		-1,440